



KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed-to-be-University u/s 3 & 12B of the UGC Act, 1956)

Accredited at A⁺ Grade by NAAC (3rd Cycle)

Placed in 'A' Category by MoE (GoI)

Office of the Controller of Examinations, KAHER,

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

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Dr. Chandra S. Metgud
Controller of Examinations

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Ref. No: KAHER/Exam/24-25/D- 191124002

Date: 16th November 2024

NOTIFICATION

Conduct of M.Sc. in Biotechnology – III Semester Examinations (Regular) – January 2025.

The Theory Examination of M.Sc. in Biotechnology – III Semester (*Regular*) shall commence from **24th January 2025.**

Constituent Unit: KLE College of Pharmacy Hubballi.

Schedule for compliance:

Sl. No.	Particulars	M.Sc. Biotechnology
1.	Last Date to confirm Internal Assessment Marks and students attendance by Head of the Institution till 5:00 PM.	2 nd January 2025
2.	Last Date to display Internal Assessment Marks and students attendance on the Notice Board till 5:00 PM.	3 rd January 2025
3.	Submission of soft copy & hard copy of Internal Assessment Marks and Students attendance to the Office of the Controller of Examinations.	4 th January 2025
4.	Availability of online exam forms and online payment of examination fees with and Availability of Hall Tickets (without fine).	9 th to 13 th January 2025
5.	Availability of students list, who have filled the forms without fine , on Institution's Examination Portal.	15 th January 2025
6.	Availability of online exam forms and online payment of examination Fees and Availability of Hall Tickets (with fine).	16 th to 17 th January 2025
7.	Availability of student list who have filled the forms with and without fine , Attendance diary and Feedback Report on Institution's Examination Portal.	18 th January 2025



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The Examination Fee Structure is as follows:

1.	Examination Application Form Fee Fine for late submission of Examination Application Form:	Rs. 300/- (To be paid by all the candidates) Rs. 450/-
2.	Marks Card Fee	Rs. 450/-
Other Fees		
3.	Examination Fees	Rs.1,500/- per paper (M. Sc. in Biotechnology)

Instructions to the Principal / Heads of the Institution

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc.
2. The Head of the Institution should not encourage enrollment of the candidate's for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled timeline.
3. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks. Internal Assessment marks/Record Marks and Attendance of the students shall be informed to the students for their benefit without fail.
4. Kindly circulate / notify the examination notification to the concerned course co-ordinators.
5. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting up a separate Help Desk at the institution office for the same.
6. From the college's end to send SMS and share on Whats App groups to all candidates and their parents, informing them about the online exam application availability and payment options, both without a fine and with a fine.



By Order,

B. Melgund 18/11/24

Controller of Examinations

To:

- The Dean, Faculty of Medicine, KAHER, Belagavi.
- The Principal, J.N. Medical College, KAHER, Belagavi.

Copy for information to:

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Registrar, KAHER, Belagavi.
3. The In charge Principal of Allied Health Sciences, KAHER, Belagavi.
4. The Finance Officer, KAHER, Belagavi.
5. The Director, Academic Affairs, KAHER, Belagavi.
6. IT Section, KAHER, Belagavi. (To upload on Website)

} For information.