



KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956)

Accredited at A⁺ Grade by NAAC (3rd Cycle)

Placed in 'A' Category by MHRD (GoI)

Office of the Controller of Examinations, KAHER,

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

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Prof. (Dr.) Jyoti M. Nagamoti
Controller of Examinations

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Ref. No: KAHER/Exam/23-24/D- 181023008

Date: 17th October 2023

NOTIFICATION

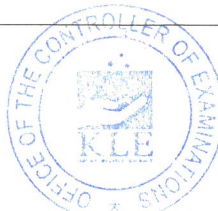
Conduct of MBBS Phase –III Part- I KAHER CBME & NON-CBME (Regular) Examination January 2024

The Theory Examination of MBBS Phase –III Part I CBME & NON-CBME (**Regular**) shall commence from 1st January 2024.

Constituent Units: J.N. Medical College, Belagavi.

Schedule for compliance:

Sl. No.	Particulars	MBBS Phase-III Part-I
1.	Last Date to display Internal Assessment Marks and students attendance on the Notice Board till 5:00 PM	16 th December 2023
2.	Freezing up Internal Assessment Marks and Students Attendance	18 th December 2023
3.	Submission of Hard copy & Soft copy of IA Marks and Students attendance to the Office of the Controller of Examinations (till 12.00 Noon)	19 th December 2023
4.	Availability of online exam forms and online payment of examination fees and Availability of Hall Tickets (without fine)	21 st to 24 th December 2023
5.	Availability of students list, who have filled the forms without fine , on Institution's Examination Portal.	26 th December 2023
6.	Availability of online exam forms and online payment of examination Fees and Availability of Hall Tickets (with fine)	25 th to 28 th December 2023
7.	Availability of student list who have filled the forms with and without fine , Attendance diary and Feedback Report on Institution's Examination Portal.	29 th December 2023



The Examination Fee Structure is as follows:

1	Examination Application Form Fee (To be paid by all the candidates) Fine for late submission of Examination Application Form:	Rs. 300/- Rs. 450/-
2	Marks Card Fee (For fresher's only)	Rs. 450/-
3	Examination Fees	Rs. 1200/- per paper

Instructions to the Principal / Heads of the Institution

1. The Head of the institution is requested to ensure that the students owe no dues such as tuition fees, library fees, hostel fees etc. In case, there are students owing dues, the list may be sent separately to **KAHER** before freezing of internal assessment (IA) marks and attendance.
2. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks.
Internal Assessment marks / Record Marks and Attendance shall be informed to the students for their benefit without fail.
3. Kindly circulate / notify the examination notification to the concerned course co-ordinators.
4. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting a separate **Help Desk** at the institution office for the same from **20th December 2023**.
5. From the college end make arrangement to send SMS/Email on **20th December 2023** to every candidate and their parents regarding the availability of online exam application and payment **without fine** from **21st to 24th December 2023**.
6. From the college end make arrangement to send reminder SMS/Email on **24th December 2023** to every candidate and their parents regarding the availability of online exam application and payment **with fine** from **25th to 28th December 2023**.
7. *The Head of the Institution should not encourage enrollment of the candidate/s for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled time line.*



By Order,

Controller of Examinations

To:

- The Dean, Faculty of Medicine, KAHER, Belagavi.
- The Principal, J.N. Medical College, KAHER, Belagavi.

Copy for information to:

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Registrar, KAHER, Belagavi.
3. The Finance Officer, KAHER, Belagavi.
4. The Director, Academic Affairs, KAHER, Belagavi.
5. The IT Section, KAHER, Belagavi. (To Upload on Website)
6. Mr. Sudhindra Mokhasi-Contineo Pvt. Ltd.

} For information.