



KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956)

Accredited at 'A+' Grade by NAAC (3rd Cycle)

Placed in 'A' Category by MHRD (Gol)

Office of the Controller of Examinations, KAHER,

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

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Prof. (Dr.) Jyoti M. Nagamoti
Controller of Examinations

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Ref. No: KAHER/Exam/21-22/D- 170224001

Date: 17th February 2024

NOTIFICATION

Conduct of M. Sc. Clinical Research KAHER (Regular) Examination March 2024.

The Theory Examination of M. Sc. Clinical Research I & III Semester (Regular) shall commence from 20th March 2024.

Constituent Units: KLE College of Pharmacy, Belagavi.
Schedule for compliance:

Sl.No.	Particulars	M. Sc. Clinical Research I & III Semester
1.	Last Date to display Internal Assessment Marks and students attendance on the Notice Board till 5:00 PM	5 th March 2024
2.	Freezing up Internal Assessment Marks and Students Attendance	6 th March 2024
3.	Submission of Hard copy & Soft copy of IA Marks and Students attendance to the Office of the Controller of Examinations (till 12.00 Noon)	7 th March 2024
4.	Availability of online exam forms and online payment of examination fees and Availability of Hall Tickets (without fine)	9 th to 12 th March 2024
5.	Availability of list of students (those who have filled the forms without fine) on Institution's Examination Portal	13 th March 2024
6.	Availability of online exam forms and online payment of examination Fees and Availability of Hall Tickets (with fine)	14 th to 16 th March 2024
7.	Availability of list of students (those who have filled the forms with & without fine) , Attendance diary and Feedback report on Institution's Examination Portal	17 th March 2024



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The Examination Fee Structure is as follows:

1	Examination Application Form Fee (To be paid by all the candidates) Fine for late submission of Examination Application Form:	Rs. 300/- Rs. 450/-
2	Marks Card Fee	Rs. 450/-
3	Examination Fees (Project Evaluation Fee)	Rs. 900/- Per paper Rs. 1500/-

Instructions to the Principal / Heads of the Institution

1. The Head of the Institution should not encourage enrollment of the candidate's for University examinations after the scheduled due date of filling of examination forms. The Institution has to strictly follow the examination scheduled timeline.
2. Heads of the Departments may be informed to maintain the Register for Internal Assessment Marks / Record Marks. Internal Assessment marks/Record Marks and Attendance of the students shall be informed to the students for their benefit without fail.
3. Kindly circulate / notify the examination notification to the concerned course co-ordinators
4. To facilitate smooth online transition of exam application forms and payment by the candidates, the Principal should help in setting up a separate Help Desk at the institution office for the same
5. From the college's end to send SMS and share on Whats App groups to all candidates and their parents, informing them about the online exam application availability and payment options, both without a fine and with a fine



By Order,

Controller of Examinations

To:

- The Dean, Faculty of Pharmacy, KAHER, Belagavi.
- The Principal, KLE College of Pharmacy, KAHER, Belagavi.

Copy for information to:

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Registrar, KAHER, Belagavi.
3. The Finance Officer, KAHER, Belagavi.
4. The Director, Academic Affairs, KAHER, Belagavi.
5. The IT Section, KAHER, Belagavi. (To Upload on Website)
6. Mr. Sudhindra Mokhasi-Contineo Pvt. Ltd.
7. The Fees Section, KAHER, Belagavi.

} For information.