

ADMISSION REPORTING PROCEDURE MANUAL - 2024-25

The candidate who have been allotted PG Dental Seats through -Directorate General of Health Services, (DGHS) Ministry of Health & Family Welfare Government of India, Medical Counseling Committee (MCC) (www.mcc.nic.in), the Counseling/admission process in respect of Postgraduate courses in **Dental (MDS)** in the constituent units of the KLE Academy of Higher Education and Research, Belagavi viz. **KLE Vishwanath Katti Institute of Dental Sciences, Belagavi** for the academic year 2024-25.

REPORTING VENUE, SCHEDULE AND TIME:

Dates	Time	Venue
<p><i>As per the time schedule prescribe by MCC, DGHS, New Delhi.</i></p> <p>-----</p> <p>THE SCHEDULE FOR ONLINE COUNSELING (ALLOTMENT PROCESS) FOR NEET PG Seats – 2024 (https://mcc.nic.in)</p>	10.30 AM to 1.30 PM	<p>KLE Academy of Higher Education and Research, Belagavi</p>
	1.30 PM to 3.00 PM Lunch Break	
	3.00 PM to 5.00PM	<p><i>JNMC Campus, Nehru Nagar, Belagavi-590010.</i></p>

Note:

- Candidates are informed to visit frequently www.mcc.nic.in in case if any change in schedule.
- The duration of the admission process may exceed the above schedule time due to various reasons, the University shall not be responsible for the delay in the admission process and the consequences there upon including pre decided travel schedule of the parents/applicants, if any

CLICK ON THE LINK BELOW, FILL IT OUT, AND UPLOAD THE DOCUMENTS.

Course	College Admission Form
Dental (MDS)	https://dental.contineo.in/admission/
<p>While entering the data, if you face any technical issue may approach: e-mail id: jnmc@contineo.in Mr. Raviraj - 8296659292 / Mr. Badal - 6366443755 (9AM to 6PM.)</p>	
<p>Note:</p> <ul style="list-style-type: none"> • This form is mandatory to fill online and submit the printed form at the time of reporting. • Before filling above link Candidate need to create Academic Bank Credits [APAAR/ABC ID] from www.abc.gov.in 	

DOCUMENTS TO BE SUBMITTED BY THE CANDIDATE

Following original documents along with **TWO** sets of photocopies to be submitted at the time of admission:

(Note: Keep original scanned copies of all documents with you for future use)

Sl. No	At time of physical reporting arrange the following documents in the given sequence only
	For GENERAL and NRI
1	Admission form /Registration copy of information. Kindly click the link and provide the online information: https://dental.contineo.in/admission/
2	Provisional Allotment Letter issued by MCC
3	Admit Card issued by NBE
4	Result/Rank Letter issued by NBE
5	10 th / SSLC Standard / Equivalent Marks Card (For date of birth).
6	12 th /PUC standard Marks Card of the Candidate
7	BDS marks card issued by Universities [All 4 years]
8	Degree Certificate / Provisional Certificate
9	Internship Completion Certificate.
10	Permanent State / Central Dental Council Registration Certificate
11	Migration Certificate from the Concerned University <i>(need to be submitted on or before 30th August 2024)</i>
12	Photo Copy of PAN CARD (Candidate & Parent / Fee remitters Pan card copy)
13	Photo Copy of Aadhaar Card (Candidate & Parent)
14	Course Discontinuation Undertaking [Annexure - A]
15	Four recent passport-size colored photographs with white background.
16	Certificate of Domicile/Residential from native state <i>(need to be submitted on or before 30th August 2024)</i>
17	Caste certificate (OBC/SC/ST) (in English version) (if applicable)
18	EWS Certificate as per the Central Govt. Norms (if applicable)
19	NBE Screening test & NMC registration certificate (qualified BDS other than India)
20	Anti-ragging undertaking by students and parents/guardians. www.antiragging.in (This has to be submitted online on or before within one week of commencement of course).
21	Mandatory Documents submission by NRI/Foreign Candidates: NRI / NRI ward/ OCI / PIO / Foreign Nationals Candidates: <ol style="list-style-type: none"> Documents claiming that the sponsorer is an NRI (Passport, Visa of the sponsorer). Relationship of NRI with the candidate as per the court orders of The Hon'ble Supreme Court of India in case W.P.(c) No. 689/2017- Consortium of Deemed Universities in Karnataka (CODEUNIK) & Ans. Vs Union of India & Ors. dated 22-08- 2017. Affidavit from the sponsorer that he/ she will sponsor the entire course fee of the candidate duly notarized. *Embassy Certificate of the Sponsorer (Certificate from the Consulate issued within last 06 months). Family Tree notarized by Tehsildar. Annexure I provided by MCC for nationality conversion from Indian to NRI Any other Mandatory documents as prescribed MCC/University if any <p>[Note: E-mail sent to MCC for nationality converted from Indian to NRI will be verified if required.]</p>

• FEES STRUCTURE

FIRST YEAR FEES STRUCTURE FOR POST GRADUATE COURSES IN DENTAL (**MDS**) FOR THE YEAR 2024-25

Name of the Institution: - KLE V. K. Institute of Dental Sciences, Belagavi

MANAGEMENT / PAID SEAT (GENERAL) CATEGORY

Sl. No	Courses	No of Seats	Ist Year Fee (in INR) 2024-25
MDS - Dental			
1	CONSERVATIVE DENTISTRY AND ENDODONTICS	4	10,04,000
2	ORAL AND MAXILLOFACIAL PATHOLOGY AND ORAL MICROBIOLOGY	4	50,000
3	ORAL AND MAXILLOFACIAL SURGERY	4	10,04,000
4	ORAL MEDICINE AND RADIOLOGY	3	50,000
5	ORTHODONTICS AND DENTOFACIAL ORTHOPEDICS	4	10,04,000
6	PEDIATRIC AND PREVENTIVE DENTISTRY	2	10,04,000
7	PERIODONTOLOGY	5	10,04,000
8	PROSTHODONTICS AND CROWN AND BRIDGE	5	10,04,000
9	PUBLIC HEALTH DENTISTRY	3	1,00,000

Note:-

- **Caution money (Refundable after completion of Course)**
- **Eligibility Fees (Non- Refundable)**
- ***NRI candidates have to pay fees in US Dollar only.**

*NRI CATEGORY

Sl. No	Courses	No of Seats	Ist Year Fee (in INR) 2024-25
PG CLINICAL SUBJECTS			
1	CONSERVATIVE DENTISTRY AND ENDODONTICS	1	\$34,300
2	ORAL AND MAXILLOFACIAL SURGERY	2	\$34,300
3	ORTHODONTICS AND DENTOFACIAL ORTHOPEDICS	2	\$34,300
4	PROSTHODONTICS AND CROWN AND BRIDGE	1	\$34,300

STIPEND: - All MDS admitted students are eligible for a stipend of Rs.3000/- Per month

- **MODE OF PAYMENT:**
Management / Paid Seat (General) Category Bank Details: -

- **RTGS / NEFT**

BANK DETAILS FOR PAYMENT OF FEES IN INR

CANARA BANK DETAILS

Beneficiary Name:	THE REGISTRAR KAHER FOR ADMISSIONS
Beneficiary Address:	JAWAHARLAL NEHRU MEDICAL COLLEGE, NEHRU NAGAR, BELGAUM KARNATAKA INDIA. PIN CODE-590010.
Beneficiary Account No.	05042140000240
Beneficiary Bank Name:	CANARA BANK. BELGAUM
BANK IFSC Code:	CNRB0010504
Contact No.	9449860503 (Manager)
Account Type	Savings

OR

Demand Draft (DD can be drawn on any nationalized / scheduled Bank)

should be drawn in favor of **REGISTRAR, KAHER, payable at Belagavi (Belgaum)**

Note:-

- *Cheque / Cash will not be accepted for fee payment.*
- *Candidates are requested to remit the fee (First year fee) via NEFT/RTGS prior to the physical reporting to the Institution to avoid any inconvenience / any technical issue at last minute.*
- *While transferring the fee to the University you are requested to transfer **the full fees** (First year fee). [Rs. 2, 00,000 (Security Deposit) paid to MCC will be refunded by MCC to the eligible candidates as per the Counselling Guidelines.]*

➤ For NRI Candidates FEES Remittance / Bank Details :-

<ul style="list-style-type: none"> • For payments of fees in US \$ for <u>DENTAL</u> Admissions in KAHER V. K. Institute of Dental Sciences, Belagavi. 	
<u>Foreign Wire Information</u> (Banking Information for Foreign Wires) Foreign Currency must be USD only	
E Banking Information	
Name of account holder	: REGISTRAR KLE UNIVERS INST OF DENTAL SCI
Beneficiary account number	: 05001070000076
Destination bank country	: INDIA
Bank telephone number	: 9449860500
Agency code	: NA
Corporate Id number	: NA
Destination Bank name	: Canara Bank
Branch ID Number	: CNRB0010500
IBAN SWIFT /BIC code (International): CNRBINBBID or CNRBINBBFD	

- *NRI candidates admission procedure will be done once the remittance of fees gets reflected in our Account, hence candidates are requested to remit the fees well in advance before reporting to the admission (Note : normally 72 hours is required to reflect in our account)*

Refund Policy: -

Sl. No	Particulars	Refund Eligible
1	The amount of fee deduction in case of Seat Upgradation/ Reallocation Surrender / Resign / Cancel/ Withdrawal should be within last date of MCC withdrawal Schedule	<i>Paid fees will be refunded, after deducting processing charges of *Rs.13,800/-</i> <i>*[Rs. 10,000+18% GST & eligibility fees of Rs. 2,000/- Total of Rs.13,800/-]</i> <i>(GST Receipt will be provided on request of candidate)</i>
2	The amount of fees to be paid by the candidate in case of Surrender/ Resign/ Cancel after counseling period and after last date of admission	*No fees will be refunded (Entire Course Fees to be paid by the candidate)
	Note* <ul style="list-style-type: none"> However you are also liable to pay penalty (Entire course fee)if MCC/DGHS does not permit us to fill the vacant seat (due to your withdrawal) in the subsequent round 	
3	Reimbursement Time Period.	7 Working Days.

Subject to change as per the guidelines received from the concerned statutory body.
Note: for Refund policy of NRI please contact 0831-2444 324/4318 Finance Officer]

Note: In case of refund of fees against cancellation, the amount will be credited to candidates account only with valid PAN number.

HOSTEL DETAILS: -

Hostel facility is available, both for boys & girls. The candidates desirous of seeking admission to hostels will have to apply in prescribed form. The hostel fees shall be charged separately.

For any details regarding hostel facility please contact the Hostel Officer: +91- 0831-2474886

Fee details: - <https://kledeemeduniversity.edu.in/wp-content/uploads/2024/07/PG-Hostel-fees-2024-25.pdf>

Note: Hostel fee can be paid during at the time of joining classes

Commencement of PG MDS Courses will be from 1th August 2024

OTHER RELEVANT INFORMATION:

- Differences of opinion & disputes arising in the interpretation & implementation of the clauses in the Brochure, if any, will be referred to the Competent Authority and same will be informed to the Vice-Chancellor of the KLE Academy of Higher Education and Research (KAHER) Belagavi & his decision shall be final & binding on all the concerned.
- Any legal matter arising out of the total admission process of Dental courses through KLE Academy of Higher Education and Research (KAHER) Belagavi, will be in the courts of BELAGAVI, Karnataka State.
- **Please note:** KLE Academy of Higher Education and Research (KAHER) Belagavi does not have any agents, liaison / admission offices, representatives or any other office/s other than the office mentioned in this brochure.
Candidates are requested not to depend upon or deal with any person or organization/s claiming to be associated with the KLE Academy of Higher Education and Research (KAHER) Belagavi activities or claiming to help with admission. KLE Academy of Higher Education and Research (KAHER) Belagavi will not be responsible for the same.
- **In case any candidate is found to be involved in or indulged in impersonation or any other unfair means or cheating to procure admission, KLE Academy of Higher Education and Research (KAHER) Belagavi reserves the right to cancel the allotted seat and forfeit of the entire amount of fees paid by such candidate. Such candidates are liable for prosecution as per the law of the land.**
- **All concerned communication will be received or sent through registered e-mail id only.**
- **The above guidelines are not exhaustive they are only indicative. Any changes or modification of the above will be notified on website**
- In case, if any of the documents produced in respect of the Clause claimed by the candidate is found to be false / incorrect, the seat allotted to the candidate will be cancelled at any stage and the entire fee amount paid by such candidate will be forfeited.
- **The eligible candidates should check the update on university website regularly.**
- **No candidates will be informed / notified individually if any updates; candidates must visit our website KLE Academy of Higher Education and Research (KAHER) Belagavi / MCC (www.kledeemeduniversity.edu.in & www.mcc.nic.in) frequently for any update or any notifications.**
- Along with Candidate single parent is allowed inside counselling hall. Accompanying person Identity will be verified by authority at any stage of admission process.

ANNEXURE – A
DENTAL (MDS) course

**COURSE DISCONTINUATION
UNDERTAKING**

I, Mr/Ms/Dr..... (Name of the Candidate),
aged about.....years, S/D/o.....(Name of the Parents resident of
.....(Permanent/present address of Parent) do hereby swear an
oath as follows:

I, have been selected to the 1st year of **MDS** course at **KLE V. K. Institute of Dental Sciences, Belagavi** a constituent college of **KLE Academy of Higher Education & Research**, Deemed-to-be University under Section 3 of the UGC Act 1956 through the Common Counseling conducted by the Directorate General of Health Services (DGHS), Government of India, New-Delhi through NEET-MDS Rank No.....

In consideration of admission to **1st year MDS** course, I shall complete the **MDS** course and accordingly undertake to pay all the tuition and other fees as per University Norms.

In the event of my discontinuation of **MDS** course due to any reason, I along with my parent /guardian hereby undertake to pay balance tuition and other fees University, Belgaum payable for the entire course without any demur.

I have executed this affidavit in sound mind, out of free will without any force or coercion to either sign or execute this Affidavit.

Signature of the Candidate

Signature of the Parent/Guardian

ANNEXURE – IV**FEE REMITTANCE DETAILS**

NEET Roll No:	
Name of the Candidate:	
NEET All India Rank:	
Seat allotted:	
Bank Name:	
Remitter Name:	
Remitter account No:	
IFSC Code:	
Reference Number/UTR No/ DD Number	
Date of Transaction:	
Remitted Amount:	
Candidate Contact No	
Alternate Contact No	
Email ID	
Signature of the candidate	<hr/>

All the Candidates and Parents are requested to be conversant with the counselling steps / process as detailed below

STEP-01	<i>Issue of Token</i>	<i>Will be issued on the respective reporting day.</i>
STEP-02	<i>Remittance of the fee</i>	After confirmation of fee remittance the verification and allotment process will start. hence candidates are requested to remit the fees well in advance before reporting to the admission
STEP-04	<i>Documents verification</i>	<i>Please ensure that the required documents (both original and photocopy) are submitted in chronological order as per the list.</i>
STEP-05	<i>Data verification in the Admission portal</i>	Dental (MDS): https://dental.contineo.in/admission/ NOTE: [IT IS MANDATORY TO UPLOAD ALL NECESSARY DOCUMENTS IN ABOVE LINK BEFORE REPORTING
STEP-05	<i>Eligibility Process</i>	<i>Verification of documents as per eligibility</i>
STEP-06	<i>Submission of Documents</i>	<i>Document Acknowledgement Slip</i>
STEP-07	<i>Admission letter generation</i>	<i>Admission letter will be generated in MCC portal with Willingness details/Upgradation.</i>
STEP-08	<i>Fees paid</i>	<i>Collection of fees receipt</i>
STEP-09	<i>Hostel</i>	<i>Hostel Admission (Hostel is not compulsory for all the students however student intend to opt, can pay fee at the time of reporting later at the time of joining the course).</i>
<i>(The entire admission/ reporting process will take 4 to 5 hours.)</i>		

How to Reach/Travel

Nearest Airport: (Approx. KM)	Nearest Railway Station: (Approx. KM)
<ul style="list-style-type: none">• <i>Belgaum- 11 Km</i>• <i>Hubli- 110 Km</i>• <i>Kolhapur-100 Km</i>• <i>Goa-120 Km</i>• <i>Bangalore-500 Km</i>• <i>Mumbai- 500 Km</i>• <i>Pune-400 Km</i>	<ul style="list-style-type: none">• <i>Belgaum- 5 Km</i>• <i>Hubli- 115 Km</i>• <i>Kolhapur-110 Km</i>• <i>Goa-120 Km</i>• <i>Bangalore-500 Km</i>• <i>Mumbai- 500 Km</i>• <i>Pune-400 Km</i>

KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH,

JNMC Campus, Nehru Nagar, Belagavi-590010.

Phone No: - 0831- 2444 444

Email: - admission@kledeemeduniversity.edu.in

Hostel Officer: +91- 0831-2474886

Fee Section: 0831- 2444 168

KLE V. K. Institute of Dental Sciences, Belagavi - Phone No: - 0831- 2470362

Nodal Officer Contact number: 9449595077
